



## Job Description

<b>Job title</b>	Agriculture Education Intern (Summer 2025)
<b>Reports to</b>	Agriculture Education Coordinator
<b>Job Classification</b>	Internship/Part-time (12–15 hours per week; 10–12 weeks)/Unpaid or Course Credit

### Job Purpose

By partnering with schools, universities, and community organizations, we offer hands-on learning experiences that empower students and community members with the skills needed to grow their own food and understand sustainable farming and gardening practices to help bridge the knowledge gap in underserved areas, promoting self-sufficiency and environmental stewardship. Our Agriculture Education programs engage all age groups in hands-on learning through agriculture education, teaching sustainable farming, gardening, and food systems, integrated into existing community programs. The Agriculture Education Intern will work closely with the Agriculture Team to ensure successful operation of community events and programs, such as Growing School Gardens (GSG), Field Trips, and Workshops. This role provides hands-on learning and community involvement opportunities, with a laptop provided for computer work.

### Qualifications

- Interest in sustainable agriculture, education, and community engagement
- Enrolled in relevant degree program (for example, Agriculture, Environmental Studies, Education, or related field)
- Strong communication and organizational skills
- Comfortable working outdoors in various weather conditions
- Ability to lift to 50 lbs. unassisted and perform physical tasks related to gardening and outdoor activities

### Duties and Responsibilities

- Assist with coordinating and facilitating workshops, field trips, and educational events.
- Assist with maintaining garden demonstration areas and school gardens.
- Provide direct assistance to participants, demonstrating gardening techniques.
- Track and maintain inventory of program supplies.
- Collect and organize participant feedback through surveys and/or interviews.
- Complete administrative tasks like answering emails and entering data.
- Attend team meetings.

### Work Schedule and Environment

- **Working Days:**
  - Monday through Friday, with occasional weekend events as needed.
- **Work Hours:**
  - Part-time, approximately 12-15 hours per week. Hours will be flexible based on the needs of programs and activities.
- **Work Environment:**

- The role involves both office work and outdoor activities.
- The dress code is business casual for office days and meetings, requiring comfortable yet professional attire with closed-toe shoes for light outdoor tasks, while for fieldwork and outdoor activities, durable, weather-appropriate clothing such as waterproof boots or closed-toe shoes, hats, sunglasses, gloves, and rain gear or jackets (depending on weather conditions) is necessary for protection and suitability on uneven ground.

### **Learning Objectives**

Through this internship, the intern will gain:

- Practical experience in sustainable agriculture education and garden management.
- Skills in volunteer coordination and program facilitation.
- Exposure to community engagement and outreach strategies within the context of food security and sustainability.

**TO APPLY:** Submit application, cover letter, and resume to Volunteer Services Director, Susan Meador, at [Susan@foodshuttle.org](mailto:Susan@foodshuttle.org). Use the subject line: Ag Ed Internship.